State of New York
County of Lewis
Town of West Turin Board Meeting Minutes – February 9, 2026

Members Present:
Supervisor Edward Hayes; Town Board Members – Katrina Sullivan, Susan Smith, William McGovern, and J. Scott Markham, Tug Hill Commission Representative Christine Healt, Highway Superintendent Douglas Salmon

Town Supervisor Edward Hayes, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Supervisor Hayes opened the floor to Christine Healt who gave an update from the Tug Hill Commission and the opportunities available. This information may be found on their website or in their newsletter.

Clerk Schindler read the minutes from the January 12, 2026 town board meeting. The minutes were accepted on motion by Councilmember Smith, seconded by Councilmember Sullivan; all ayes.

Supervisor Hayes read a bond proposal from Community Bank. Supervisor Hayes then read the bond resolution for the salt storage shed.

BOND RESOLUTION

At a regular meeting of the Town of West Turin, Lewis County, New York held at its Offices, in said Town of West Turin on the 9th day of February, 2026 at 7:00 p.m., prevailing time.

The meeting was called to order by Supervisor Hayes and upon roll being called, the following were:

	PRESENT	ABSENT
Edward J. Hayes, Supervisor	X	_____
J. Scott Markham	X	_____
Katrina Sullivan	X	_____
Susan Smith	X	_____
William McGovern	X	_____

The following resolution was offered by Councilmember Markham who moved its adoption, seconded by Councilmember McGovern to wit:

RESOLUTION NO. 11-2026
TOWN OF WEST TURIN
BOND RESOLUTION

A RESOLUTION AUTHORIZING THE ISSUANCE OF STATUTORY INSTALLMENT BONDS OR SERIAL BONDS IN AN AMOUNT NOT TO EXCEED $625,000, THE PROCEEDS OF WHICH ARE TO BE USED TO FINANCE THE PURCHASE AND CONSTRUCTION OF A SAND AND SALT STORAGE BUILDING.

BE IT RESOLVED, by the Town of West Turin, Lewis County, New York, as follows:

Section 1. The Town Board of West Turin, in the interest of the citizens of the Town of West Turin finds that it is necessary to purchase and construct a salt and sand storage building. The estimated maximum cost for such purposes is $625,000.

Section 2. It is hereby determined that the period of probable usefulness of the aforesaid project is thirty (30) years, pursuant to pursuant to subdivision 11(a)(11) of Section 11.00 of the Local Finance Law.

Section 3. The plan for the financing of such estimated cost is by the issuance of a statutory installment bonds or serial bonds not exceeding $625,000.00 of said Town hereby authorized to be issued therefore, pursuant to the Local Finance Law.

Section 4. The Town Board plans to finance the estimated maximum cost of the Purpose by the issuance of serial bonds in an aggregate amount not to exceed $625,000 of the Town, hereby authorized to be issued therefor pursuant to the Local Finance Law, said amount to be offset by any federal, state, county and/or local funds received. Unless paid from other sources or charges, the cost of such improvements is to be paid by the levy and collection of taxes on all the taxable real property in the Town to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 5. The faith and credit of said Town of West Turin, Lewis County, New York are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall become due and payable. Annual tax revenue shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the statutory installment bonds herein authorized, including renewal of such notes, is hereby delegated to the Supervisor of the Town, the Chief Fiscal Officer. Such notes shall be of such terms, form and contents and shall be sold in such manner as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

(1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit, or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or

(3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. Upon this resolution taking effect, the same be published in full in the Lowville Journal & Republican, the official newspaper of said Town for such purpose, together with a notice of the Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 9. This Resolution is subject to permissive referendum, pursuant to Section 35.00(a) of the Local Finance Law.

Section 10. This Resolution shall constitute a statement of official intent for the purposes of Treasury Regulations Section 1.150-2. Other than as specified in this Resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long- term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

A motion to adopt the foregoing Resolution was made by Board Member Markham and seconded by Board Member McGovern and upon a roll call vote of the Board was duly adopted as follows:

	VOTING	
	YES	NO
Edward J. Hayes - Supervisor	X	
J. Scott Markham	X	
Katrina Sullivan	X	
Susan Smith	X	
William McGovern	X	

The Resolution was thereupon declared duly adopted.

Superintendent Salmon presented Abstract No. 2-2026 (Vouchers 12-19) in the amount of $13,412.26. A motion to pay the abstract was made by Councilmember Smith, seconded by Councilmember Sullivan; all ayes.

The town board members discussed the purchase of a pick-up truck. Superintendent Salmon presented several prices for a Dodge truck and a GM truck that he obtained from NYS contract dealers. The subject will be discussed at next month's meeting. Superintendent Salmon will obtain current quotes and include a Ford truck in the pricing.

Supervisor Hayes reported he received a check from Town Justice Earl for January 2026 fines and penalties in the amount of $3,496.50. He has not received a bill for January 2026 fines and penalties.

Supervisor Hayes said the Town Board found Town Justice Deborah Earl's audit to be satisfactory. A motion to accept the audit was made by Councilmember Smith, seconded by Councilmember McGovern, and adopted.

RESOLUTION #12-2026
AUDITING THE TOWN OF WEST TURIN TOWN JUSTICE
COURT RECORDS AND DOCKETS FOR THE
FISCAL YEAR ENDING 2025

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to the auditing board of the town, and that such records then be examined, and the fact be entered into the minutes of the town board's proceedings; and

WHEREAS, the Town of West Turin Town Board is the auditing body for the Town of West Turin; and

WHEREAS, the Town of West Turin Town Board met on February 2, 2026 for the purpose of auditing the Town Justice Deborah Earl's court records and dockets for the fiscal year ending 2025; and

WHEREAS, after review of such court records and dockets for the fiscal year ending 2025 using the "Annual Checklist for Review of Justice Court Records" it was found the Town of West Turin Town Justice Deborah Earl's records to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Town of West Turin Town Board does acknowledge the required examination was conducted per Section 2019-a of the Uniform Justice Court Act and authorizes to accept the Town of West Turin Town Justice Audit for fiscal year ending 2025.

Section 2. The Town of West Turin Town Board authorizes Clerk Schindler to file the necessary audit paperwork with the Unified Court System's Internal Audit Office.

Moved by Councilmember McGovern, seconded by Councilmember Markham, and adopted on February 9, 2026.

Supervisor Hayes stated Julie Flansburg is interested in serving on the Town of West Turin Zoning Board of Appeals and also serving as the secretary. A motion to appoint Julie Flansburg to the Zoning Board of Appeals was made by Councilmember Smith, seconded by Councilmember McGovern; all ayes.

A motion to appoint Julie Flansburg as the Town of West Turin Zoning Board of Appeals secretary was made by Councilmember Markham, seconded by Councilmember Sullivan; all ayes.

RESOLUTION NO. 13-2026
RESOLUTION APPOINTING JULIE FLANSBURG
TO THE TOWN OF WEST TURIN ZONING BOARD OF APPEALS

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby authorize the appointment of Julie Flansburg to the Town of West Turin Zoning Board of Appeals. This appointment is effective January 9, 2026 for a for a 5-year term expiring on December 31, 2030. This is to fill the resignation of Jennifer Carpenter (term expired 12/31/25).

Approved on motion by Councilmember Smith, seconded by Councilmember McGovern, and adopted.

RESOLUTION NO. 14-2026
RESOLUTION APPOINTING JULIE FLANSBURG
AS SECRETARY TO THE TOWN OF WEST TURIN
ZONING BOARD OF APPEALS

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby authorize the appointment of Julie Flansburg as secretary to the Town of West Turin Zoning Board of Appeals. This appointment is effective January 9, 2026 for a for a 5-year term expiring on December 31, 2030. This is to fill the resignation of secretary Jennifer Carpenter (term expired 12/31/25).

Approved on motion by Councilmember Markham, seconded by Councilmember Sullivan, and adopted.

Supervisor Hayes presented the contract provided by Mercy Flight with the Town of West Turin to provide financial support to Mercy Flight. After discussion, Councilmember McGovern made a motion to not approve the contract with Mercy Flight, seconded by Councilmember Smith. The motion passed with one opposing vote by Supervisor Hayes.

Supervisor Hayes read correspondence from Bill Healt regarding the Constableville Rural Cemetery and setting up a funding program for cemeteries for maintenance.

Warrant No. 2-2026 (Claim Nos. 18-35) in the amount of $4,978.50 was presented for payment. A motion to pay the warrant was made by Councilmember Markham, seconded by Councilmember Sullivan; all ayes.

Supervisor Hayes read a letter from the Tug Hill Land Trust in regards to the Keller Mohawk Hill Pubic Conservation Area.

RESOLUTION NO. 15-2026
TOWN OF WEST TURIN RESOLUTION TO AUTHORIZE BUDGET TRANSFER
GENERAL FUND TOWN WIDE

Account	Code	Increase	Decrease
Employee Ben. Workers Comp	A9045.8	30.00	
Unallocated Ins	A4910.4	225.95	
Contingent	A1990.4		255.95

Approved on motion by Councilmember Smith, seconded by Councilmember Sullivan and adopted.

RESOLUTION NO. 16-2026
TOWN OF WEST TURIN RESOLUTION TO AUTHORIZE BUDGET TRANSFER
HIGHWAY FUND TOWN WIDE

Account	Code	Increase	Decrease
Principal Install Debt	DA9785.6	38,149.79	
Equip. Machinery Exp	DA5130.2		38,149.79

Approved on motion by Councilmember Markham, seconded by Councilmember McGovern and adopted.

RESOLUTION NO. 17-2026
TOWN OF WEST TURIN RESOLUTION TO AUTHORIZE BUDGET TRANSFER
HIGHWAY FUND PART TOWN

Account	Code	Increase	Decrease
Employee Ben Workers Comp	DB9045.80	40.00	
Employee Ben Med Insurance	DB9060.8		40.00

Approved on motion by Councilmember Sullivan, seconded by Councilmember McGovern and adopted.

Supervisor Hayes presented the January 2026 financial reports as well as the January 2026 Supervisor's Report.

There being no further business to come before the board, the meeting adjourned at 8:24 p.m. on motion by Councilmember Markham, seconded by Councilmember McGovern.

Respectfully submitted,

Bethany L. Schindler, Clerk
Town of West Turin