State of New York
County of Lewis
Town of West Turin Board Meeting Minutes – January 12, 2026

Members Present:
Supervisor Edward Hayes; Town Board Members – Katrina Sullivan, Susan Smith, William McGovern, and J. Scott Markham, Tug Hill Commission Representative Christine Healt, Boonville Herald Writer MaryAnn Wilton, Legislator Larry Dolhof
Absent: Highway Superintendent Douglas Salmon

Town Supervisor Edward Hayes, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Supervisor Hayes opened the floor to Legislator Larry Dolhof. Legislator Dolhof apprised the board of renewal energy projects and some of the processes though New York State.

Christine Healt then gave an update from the Tug Hill Commission and the opportunities available. This information may be found on their website or in their newsletter.

Clerk Schindler read the minutes from the December 8, 2025 town board meeting. The minutes were accepted on motion by Councilmember Smith, seconded by Councilmember Markham; all ayes.

Superintendent Salmon presented Abstract No. 1-2026 (Vouchers 1-11) in the amount of $29,783.09. A motion to pay the abstract was made by Councilmember Markham, seconded by Councilmember McGovern; all ayes.

Supervisor Hayes reported he received a check from Town Justice Earl for December 2025 fines and penalties in the amount of $1,573.00. The paid share for fines and penalties for December 2025 was $1,286.00. The paid share for fines and penalties for November 2025 was $1,336.00.

Supervisor Hayes informed the town board members the annual audit of the Town Justice records will take place on January 26, 2026 at 7:00 p.m. at the Town Justice office.

Supervisor Hayes read a resignation letter from Jennifer Carpenter whose term is up for re-appointment on the Zoning Board of Appeals. A motion to accept the resignation was made by Councilmember Smith, seconded by Councilmember Sullivan.

A motion to re-appoint Elaine Place to the Zoning Board of Appeals whose term is also up for re-appointment was made by Councilmember Markham, seconded by Councilmember McGovern; all ayes.

RESOLUTION NO. 1-2026
RESOLUTION RE-APPOINTING ELAINE PLACE
TO THE TOWN OF WEST TURIN ZONING BOARD OF APPEALS

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby authorize the re-appointment of Elaine Place to the Town of West Turin Zoning Board of Appeals. This appointment is effective January 1, 2026 for a 5-year term expiring on December 31, 2030.

Approved on motion by Councilmember Markham, seconded by Councilmember McGovern, and adopted.

There was discussion around the Town of West Turin supporting Mercy Flight in their budget. Clerk Schindler will check with other towns if there is an agreement in place with Mercy Flight.

Supervisor Hayes reported receiving a final payment for CHIPS in the amount of $62,432.53.

The following organizational resolutions were then presented.

RESOLUTION NO. 2-2026
RESOLUTION APPOINTING VARIOUS TOWN OF WEST TURIN APPOINTED POSITIONS

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby authorize the appointment of the following positions for the term beginning January 1, 2026 and expiring December 31, 2026 –

Deputy Highway Superintendent – Nathan Dorrity
Town Attorney – Ian Gilbert
Registrar of Vital Statistics – Bethany Schindler
Deputy Town Clerk / Deputy Registrar of Vital Statistics – Theresa Garnsey
Dog Control Officer – Aaron Ettinger
Town Historian – Peter Hayes
Town Health Officer – Jill Strigle
Town Justice Clerk – Mandy Putman
Animal Damage Assessment – Jill Strigle
Deputy Town Supervisor –
Each Town Board Member Alternates Quarterly as follows –
Councilwoman Sullivan – 1st quarter; Councilwoman Smith – 2nd quarter;
Councilman McGovern – 3rd quarter, and Councilman Markham – 4th quarter
Board of Assessment Review – Grievance Board

Approved on motion by Councilmember Sullivan, seconded by Councilmember Markham; and adopted on January 12, 2026.

RESOLUTION NO. 3-2026
RESOLUTION SETTING TOWN OF WEST TURIN MONTHLY TOWN BOARD MEETINGS

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby designate the 2nd Monday at 7:00 pm. as the Regular Meeting of the Town Board of the Town of West Turin (unless required to be changed for a specific reason) for the one-year term beginning January 1, 2026 and ending December 31, 2026.

Approved on motion by Councilmember Smith, seconded by Councilmember Sullivan; and adopted on January 12, 2026.

RESOLUTION NO. 4-2026
RESOLUTION DESIGNATING THE TOWN OF WEST TURIN NEWS MEDIA RESOURCES

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby designate The Lowville Journal & Republican as the Official Newspaper for the Town of West Turin for a one-year term beginning January 1, 2026 and ending December 1, 2026.

Approved on motion by Councilmember McGovern, seconded by Councilmember Markham; and adopted on January 12, 2026.

RESOLUTION NO. 5-2026
RESOLUTION DESIGNATING THE TOWN OF WEST TURIN NEWS MEDIA RESOURCES

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby designate Linking Lewis County as a secondary media news resource for the Town of West Turin for a one-year term beginning January 1, 2026 and ending December 1, 2026.

Approved on motion by Councilmember Sullivan, seconded by Councilmember Smith; and adopted on January 12, 2026.

RESOLUTION NO. 6-2026
RESOLUTION DESIGNATING THE TOWN OF WEST TURIN BANKING INSTITUTIONS

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby designate the primary bank as Community Bank, NA and the secondary bank as Adirondack Bank for the one-year term beginning January 1, 2026 and ending December 1, 2026.

Approved on motion by Councilmember Markham, seconded by Councilmember Smith; and adopted on January 12, 2026.

RESOLUTION NO. 7-2026
RESOLUTION ESTABLISHING THE MILEAGE REIMBURSEMENT RATE FOR THE TOWN OF WEST TURIN TOWN BUSINESS

BE IT SO RESOLVED; the Town Board of the Town of West Turin does adopt the IRS reimbursable mileage rate of 72.5 cents per mile for approved mileage in connection with performing Town business for the one-year term beginning January 1, 2026 and ending December 31, 2026.

Approved on motion by Councilmember Sullivan, seconded by Councilmember McGovern; and adopted on January 12, 2026.

Warrant No. 1-2026 (Claim Nos. 1-17) in the amount of $4,902.64 was presented for payment. A motion to pay the warrant was made by Councilmember Sullivan, seconded by Councilmember McGovern; all ayes.

RESOLUTION NO. 8-2026
TOWN OF WEST TURIN RESOLUTION TO AUTHORIZE BUDGET TRANSFER GENERAL FUND TOWN-WIDE

Account	Code	Increase	Decrease
Contractual – Supervisor	A1220.4	147.79	
Contractual Town Clerk	A1410.4	2,001.13	
Contractual Legal Services	A1420.4	390.00	
Contractual Engineer	A1440.4	1,712.50	
Employee Benefits Social Security	A9030.8	1,057.34	
Contract – Town Garage	A5132.4		5,308.76

Approved on motion by Councilmember Markham, seconded by Councilmember Smith and adopted.

RESOLUTION NO. 9-2026
TOWN OF WEST TURIN RESOLUTION TO AUTHORIZE BUDGET TRANSFER GENERAL FUND PART TOWN

Account	Code	Increase	Decrease
Contractual Zoning	B8010.4	1,025.24	
Appropriated Fund Balance	B599		1,025.24

Approved on motion by Councilmember Sullivan, seconded by Councilmember McGovern and adopted.

RESOLUTION NO. 10-2026
TOWN OF WEST TURIN RESOLUTION TO AUTHORIZE BUDGET TRANSFER
HIGHWAY FUND TOWN WIDE

Account	Code	Increase	Decrease
Payroll Snow Removal	DA5142.1	11,627.79	
Contract Snow Removal	DA5142.4	2,507.87	
Payroll other Govts	DA5148.1	11,627.74	
Employee Benefits Social Security	DA9030.8	331.26	
Appropriated Fund Balance	DA599		26,094.66

Approved on motion by Councilmember McGovern, seconded by Councilmember Markham and adopted.

Supervisor Hayes presented the Fiscal Year 2025 Financial Reports and the December 2025 Supervisor's Report.

There being no further business to come before the board, the meeting adjourned at 8:41 p.m. on motion by Councilmember Smith, seconded by Councilmember McGovern.

Respectfully submitted,

Bethany L. Schindler, Clerk
Town of West Turin