State of New York
County of Lewis
Town of West Turin Board Meeting Minutes – November 6, 2024

Present: Supervisor Edward Hayes; Town Board Members – Katrina Sullivan, Susan Smith, William McGovern, and Scott Markham; Highway Superintendent Doug Salmon, Tug Hill Commission Representatives Christine Healt; Boonville Herald Writer MaryAnn Wilton

Town Supervisor Edward Hayes, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Supervisor Hayes opened the public hearing to discuss the proposed budget for the 2025 fiscal year.

Town Supervisor Hayes reviewed some line items on the budget explaining the increase in costs. The office rent for the Town Clerk and the Town Justice was increased by $100/month. The accounting services with Scott Lawrence increased to $13,600 from projected $8,800 to add not only payroll, but also monthly financial reports. After discussion, it was agreed the Town Highway Fund Capital Fund should be $130,000. The Townwide Highway Machinery Contractual is less $10,000 and the Townwide Highway Snow Removal Contractual is less $10,000. The Part-town Highway Repairs Contractual is less $5,000. Total expenditures are $2,088,757.

Supervisor Hayes read a letter of response from the Lewis County Board of Elections regarding polling sites for the Town of West Turin. The Constableville Fire Hall polling site certification was paused for the 2024 election year. The Lyons Falls Fire Hall was certified after considering voter turnout at the two sites, distance between the sites, and the ability to staff two entire sites. Before certifying the 2025 election year, the Lewis County Board of Elections will revisit the two sites based on the same criteria and make a determination.

Supervisor Hayes read the benefit information from Superintendent Salmon for highway employees as follows –

Vacation Time – 2 weeks after one year of service; 3 weeks after five years of service; 4 weeks after ten years of service

Sick Time/Personal Time – 40 hours per year with sick bank maximum of 280 hours

Paid Holidays – New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and the day after, and Christmas Day

Bereavement – 3 days (spouse, child, parent, sibling, grandparent)

A motion to approve the benefit time was made by Councilman Markham, seconded by Councilwoman Smith; all ayes.

There being no additional comments or questions on the proposed Town of West Turin budget for fiscal year 2025, Supervisor Hayes closed the public hearing at 7:30 p.m. on motion by Councilwoman Sullivan and seconded by Councilman McGovern.

A motion to adopt the tentative budget as revised as the final budget for fiscal year 2025 was made on motion by Councilman Markham, seconded by Councilwoman Smith, and adopted.

RESOLUTION NO. 17-2024
RESOLUTION ADOPTING THE TOWN OF WEST TURIN TOWN BUDGET
FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2025

WHEREAS, the Town Board of the Town of West Turin has met and considered the 2025 Tentative Town of West Turin Town Budget, and has held a public hearing on November 6, 2024 as required by Section 108 of the Town Law,

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the 2025 Tentative Town of West Turin Town Budget as amended and revised and as hereinafter set forth is hereby adopted as the Final Budget for Fiscal Year 2025.

Section 2. That the Town Clerk shall prepare and certify two copies of the newly adopted budget, and deliver such budget to the Town of West Turin Town Supervisor and to the Lewis County Board of Legislators.

Moved by Councilman Markham, seconded by Councilwoman Smith, and adopted. All Ayes.

Christine Healt from the Tug Hill Commission gave an update on the upcoming conference, grants, and training programs. This information can be found in their newsletter or on their website.

Clerk Schindler read the minutes from the September 9, 2024 town board meeting. The minutes were approved on motion by Councilman McGovern, seconded by Councilwoman Sullivan; all ayes.

Clerk Schindler read the minutes from the October 28, 2024 public hearing meeting. The minutes were approved on motion by Councilwoman Smith, seconded by Councilwoman Sullivan; all ayes.

Abstract bills #108-115 in the amount of $3,759.05 were reviewed and ordered paid on motion by Councilman Markham, seconded by Councilwoman Sullivan; all ayes.

Supervisor Hayes reported he received a check from Justice Earl in the amount of $3,475.00 for October 2024 fines and penalties. Supervisor Hayes has not received a bill for state and county fines for October 2024. The paid state and county fines for September 2024 was $794.00.

The town board reviewed the 2024 Lewis County Exemption Chart and agreed to keep the same property tax exemptions with no changes for 2025. A motion to keep the property tax exemptions the same for 2025 was made on motion by Councilwoman Smith, seconded by Councilman McGovern; all ayes.

Warrant bills #182-195 in the amount of $4,645.92 were audited and ordered paid on motion by Councilman McGovern, seconded by Councilwoman Sullivan; all ayes. Due to the town board meeting being earlier in the month, permission to pay late invoices was made on motion by Councilman Markham, seconded by Councilwoman Smith; all ayes.

RESOLUTION #18-2024
RESOLUTION TO RE-APPOINT PHILIP BRONSON
AS CHAIRMAN OF THE TOWN OF WEST TURIN PLANNING BOARD

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby authorize the re-appointment of Philip Bronson as the Chairman of the Town of West Turin Planning Board. The Town of West Turin Town Board appoints Philip Bronson to a five-year term on the Town of West Turin Planning Board effective January 1, 2025 and expiring December 31, 2029. Approved on motion by Councilman Markham, seconded by Councilwoman Smith; and adopted on November 6, 2024.

RESOLUTION #19-2024
RESOLUTION TO RE-APPOINT MELISSA COVEY
AS SECRETARY OF THE TOWN OF WEST TURIN PLANNING BOARD

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby authorize the re-appointment of Melissa Covey as the Secretary of the Town of West Turin Planning Board. The Town of West Turin Town Board appoints Melissa Covey to a five-year term on the Town of West Turin Planning Board effective January 1, 2025 and expiring December 31, 2029. Approved on motion by Councilwoman Sullivan, seconded by Councilwoman Smith; and adopted on November 6, 2024.

RESOLUTION #20-2024
RESOLUTION TO RE-APPOINT MICHAEL KRAEGER
TO THE TOWN OF WEST TURIN PLANNING BOARD

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby authorize the re-appointment of Michael Kraeger to the Town of West Turin Planning Board. The Town of West Turin Town Board appoints Michael Kraeger to a five-year term on the Town of West Turin Planning Board effective January 1, 2025 and expiring December 31, 2029. Approved on motion by Councilman McGovern, seconded by Councilman Markham; and adopted on November 6, 2024.

RESOLUTION #21-2024
RESOLUTION TO RE-APPOINT WILLIAM PALUCK
AS CHAIRMAN OF THE TOWN OF WEST TURIN ZONING BOARD OF APPEALS

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby authorize the re-appointment of William Paluck as the Chairman of the Town of West Turin Zoning Board of Appeals. The Town of West Turin Town Board appoints William Paluck to a five-year term on the Town of West Turin Zoning Board of Appeals effective January 1, 2025 and expiring December 31, 2029. Approved on motion by Councilwoman Smith, seconded by Councilwoman Sullivan; and adopted on November 6, 2024.

A motion to transfer $40,000 from highway equipment reserve to highway savings to cover highway expenses for the remaining 2024 fiscal year was made on motion by Councilman Markham, seconded by Councilman McGovern; all ayes.

RESOLUTION #22-2024
RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS FROM
HIGHWAY EQUIPMENT RESERVE TO HIGHWAY SAVINGS ACCOUNT

BE IT SO RESOLVED; the Town Board of the Town of West Turin does hereby approve the transfer of $40,000 from the Highway Equipment Account to the Highway Savings Account to cover the highway expenses for the remainder of the 2024 fiscal year. Approved on motion by Councilman Markham, seconded by Councilman McGovern, and adopted on November 6, 2024.

Supervisor Hayes distributed and reviewed financial reports for January through October 2024.

Supervisor Hayes distributed the Supervisor's Report for September 2024.

There being no further business to come before the board, the meeting adjourned at 8:32 p.m. on motion by Councilwoman Smith, seconded by Councilwoman Sullivan.

Respectfully submitted,

Bethany L. Schindler, Clerk
Town of West Turin