State of New York
County of Lewis
Town of West Turin Board Meeting Minutes – April 8, 2024

Present: Supervisor Edward Hayes; Town Board Members – Katrina Sullivan, Susan Smith, William McGovern, and Scott Markham; Highway Superintendent Doug Salmon, Tug Hill Commission Representative Christine Healt; Boonville Writer MaryAnn Wilton

Town Supervisor Edward Hayes, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Supervisor Hayes then gave the floor to Christine Healt from the Tug Hill Commission who presented information about workshops and grants. This information is available on their website and in their newsletter.

The Town Board meeting minutes from March 11, 2024 were read by Clerk Schindler and approved on motion by Councilwoman Smith, seconded by Councilman McGovern; all ayes.

Superintendent Salmon presented Abstract No. 4-2024 (Vouchers 45-53) in the amount of $9,233.83. A motion to pay the abstract was made by Councilman Markham, seconded by Councilwoman Sullivan; all ayes.

Supervisor Hayes read the Section 284 agreement for the expenditure of $280,000 in highway funds for the repair of 2.18 miles from Michigan Mills Road to Page Road. This is a formal report needed for CHIPs money showing the expenditures.

Supervisor Hayes read the bid results and award recommendation letter from Barton & Loguidice for replacement of the Crofoot Hill Road Culvert over Sugar River Tributary. The recommendation is to award the low bid to BP Excavation LLC of Little Falls, NY in the amount of $823,902.70 pending New York State approval.

RESOLUTION NO. 10-2024

RESOLUTION IN SUPPORT OF AWARD RECOMMENDATION FROM BARTON & LOGUIDICE FOR REPLACEMENT OF CROFOOT HILL ROAD CULVERT OVER SUGAR CREEK TRIBUTARY P.I.N. 7754.11 TOWN OF WEST TURIN, LEWIS COUNTY, NEW YORK

WHEREAS, the Town of West Turin has received the bid results and award recommendation from Barton & Loguidice for the replacement of Crofoot Hill Road Culvert over Sugar Creek Tributary;

WHEREAS, the Town of West is in agreement with Barton & Loguidice to award the low bid to BP Excavation LLC in the amount of $823,902.70 for the replacement of Crofoot Hill Road Culvert over Sugar Creek Tributary contingent upon approval of their Good Faith Effort Documentation;

WHEREAS, the Town of West Turin requests NYS DOT concurrence to award this project (P.I.N. 7754-011) to BP Excavation LLC, contingent upon approval of their Good Faith Effort Documentation;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Town of West Turin Town Board is in agreement with the bid results and award recommendation from Barton & Loguidice.

Section 2. That the Town of West Turin Town Board requests NYS DOT concurrence to award this project.

Section 3. That the within resolution shall take effect immediately.

Moved by Councilwoman Smith, seconded by Councilman Markham, and adopted on April 8, 2024.

Supervisor Hayes reported he received a check from Justice Earl in the amount of $2,033.00 for March 2024 fines and penalties. He has not received a bill for the County share of fines and penalties for March 2024.

Supervisor Hayes read an email from Phil Bronson, Chairman of the Town of West Turin Planning Board recommending the subdivision application fee for major/minor subdivisions be increased from $150.00 to $300.00. The recommendation is due to the increased number of meetings and the increase from $25.00 to $50.00 per meeting for each planning board member.

RESOLUTION NO. 11-2024

RESOLUTION APPROVING INCREASE IN FEE FOR MAJOR/MINOR SUBDIVISION APPLICATIONS TO THE TOWN OF WEST TURIN PLANNING BOARD

WHEREAS, the Town of West Turin has received a recommendation from the Chairman of the Town of West Turin Planning Board to increase the major/minor subdivision application fee from $150.00 to $300.00;

WHEREAS, the Town of West Turin acknowledges this application fee increase is necessary due to the increased number of meetings and the increase from $25.00 to $50.00 per meeting for each planning board member.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Town of West Turin Town Board hereby approves the increase in the application fee for major/minor subdivisions from $150.00 to $300.00.

Section 2. That the within resolution shall take effect immediately.

Moved by Councilman Markham, seconded by Councilwoman Smith, and adopted on April 8, 2024.

Supervisor Hayes and the board members then discussed the request for a speed zone reduction at the south end of Collinsville. Upon discussion it was decided to request a speed zone reduction from the Town of West Turin line on the East Road, Turin north of 12D to the Town of West Turin line on the East Road, Boonville south of 12D. Christine Healt suggested we talk with Chris Barboza who is the safety officer at Tug Hill Commission. Clerk Schindler will reach out to Mr. Barboza.

RESOLUTION NO. 12-2024

RESOLUTION SUPPORTING A SPEED REDUCTION ON THE EAST ROAD (CR 43) IN THE TOWN OF WEST TURIN, LEWIS COUNTY, NEW YORK

WHEREAS, the Town of West Turin town board has received a request to consider a speed zone reduction on the East Road (CR 43) in Collinsville for safety reasons;

WHEREAS, the Town of West Turin town board agrees there is a need for a speed zone reduction in this area due to the population and high volume of traffic with the development of the UPK through 12th grade South Lewis Central School District campus as well as the Hayloft Reception Hall;

WHEREAS, the Town of West Turin town board is requesting the NYS DOT perform a speed zone reduction traffic study from Town of West Turin town line on the East Road, Turin, NY north of NYS Route 12D to the Town of West Turin town line on the East Road, Boonville, NY south of NYS Route 12D.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Town of West Turin is in support of a speed reduction on the East Road (CR 43).

Section 2. That the Town of West Turin is requesting the NYS DOT perform a speed zone reduction traffic study on the East Road (CR 43).

Section 3. That the within resolution shall take effect immediately.

Moved by Councilwoman Smith, seconded by Councilman Markham, and adopted on April 8, 2024.

Clerk Schindler apprised the town board of the need to upgrade the Town Clerk computer. Clerk Schindler will obtain more details on the software as well as research grant opportunities.

Supervisor Hayes, Councilwoman Smith, Councilman McGovern met with the Village of Lyons Falls, the water project engineers, and Lewis County to discuss the water district proposal for the Village of Lyons Falls which includes part of West Turin. Lewis County will have grant money to pay for the engineering, but the attorney fees will be the responsibility of the Town of West Turin. Supervisor Hayes will obtain additional information about this matter.

Superintendent Salmon said Lewis County has performed a road efficiency study and there are several roads which Lewis County would like to obtain from the Town of West Turin. The roads are the West Road, Byrons Corners Road and all the bridges. The County would in turn hire the town to plow, sweep, and mow these roads. This discussion is in the beginning stages. Superintendent Salmon will keep the board updated.

Warrant No. 4-2024 (Claim Nos. 62-82) in the amount of $5,426.79 was presented for payment. A motion to pay the warrant was made by Councilwoman Sullivan, seconded by Councilman McGovern; all ayes.

Budget transfers were approved as follows. (See attached budget transfers)

- General Fund Townwide approved on motion by Councilman Markham, seconded by Councilman McGovern; all ayes.
- Highway Town Wide Town approved on motion by Councilwoman Sullivan, seconded by Councilwoman Smith; all ayes.
- Highway Fund Part Town approved on motion by Councilman Markham, seconded by Councilman McGovern; all ayes.

Supervisor Hayes presented the Supervisor's Report for March 2024.

There being no further business to come before the board, the meeting adjourned at 8:38 p.m. on motion by Councilman McGovern, seconded by Councilman Markham.

Respectfully submitted,

Bethany L. Schindler, Clerk
Town of West Turin